



Child Care Guidance Certification

Through a cooperative effort of the Arkansas Department of Human Services Division of Child Care and Early Childhood Education and the Family and Consumer Sciences group within the Division of Career and Technical Education, criteria for certifying students participating in the Child Care Guidance Management and Services Program of Study has been defined.

The FCS teacher will be submitting the application for their students. Students in the Level 3 course should log 40 practicum hours. The student's practicum log will be submitted as part of the application process and should provide detail on the activities of the practicum. The time log is password protected and the last two columns are password protected to prevent the formulas from being changed. **A copy of the log to be used is available [here](#). (Password: ccgms)**

The following are examples of activities to count as practicum:

Observation of children in a Child Care Center or Early Learning Center using the following methods: Anecdotal, Frequency count, Running Record, and Subjective/Objective. (Minimum of two hours for each type) Planning, preparing, and presenting lessons and learning activities with students in the Centers.

To receive the Child Care Certificate, the following steps are required:

- Complete the full Human and Social Services program of study as described:
 - Level 1 – Family and Consumer Sciences
 - Level 2 – Child Growth and Development
 - Level 3 – Child Care Guidance, Management and Services.
- Complete at least 40 hours of practicum in the field.
 - **Babysitting, assisting in a nursery or teaching children's classes at a religious service will not count towards the practicum hours.**

How to apply:

- Complete the online application: [Child Care Certification Application](#)
- Upload field experience log for documentation of at least 40 hours of practicum.

Once approved, the teacher will receive an electronic copy of the appropriate Child Care certificate.

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