

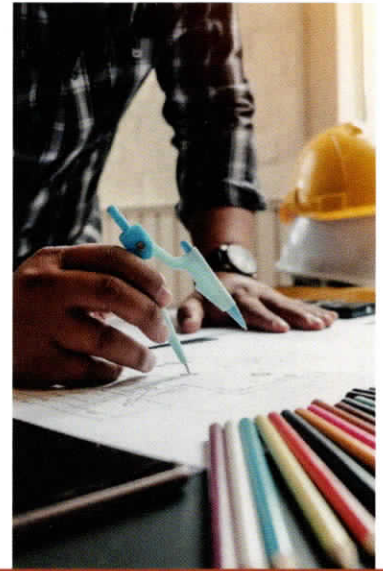
WORK-BASED LEARNING OPPORTUNITIES

INTERNSHIP | CAREER PRACTICUM | PRE-APPRENTICESHIP



LOOKING FOR REAL-WORLD EXPERIENCE THAT MAKES A REAL DIFFERENCE AFTER GRADUATION?

Read on and get started today!



INTERNSHIP

This course is a paid or unpaid learning experience that pairs classroom knowledge with practical application and skills development in a professional setting.

- Students get valuable, applied experience and make connections in professional fields
- Employers guide and evaluate student talent and skill

CAREER PRACTICUM

This is a career-focused, on-the-job-learning option that combines classroom instruction and paid or unpaid on-the-job training that concludes with a portable credential of value. This course counts toward completer status.

- Requires competency-based classroom and worksite instruction tailored to meet the needs of individual students.
- Aligns to a Program of Study / specific CTE career pathway
- Eligible for an employer tax credit, if paid

PRE-APPRENTICESHIP

This experience provides instruction or training to increase math, literacy and other vocational and prevocational skills. Students are then prepared to enter an adult apprenticeship program.

- Must be sponsored by a registered apprenticeship program through the U.S. Department of Labor (USDOL)
- Upon completion, students may be given special consideration for entry into a registered apprenticeship program and/or applied time served or credits earned toward fulfilling program requirements
- Requirements are on a school-by-school basis and are developed with the industry partner; curriculum and requirements will vary accordingly



HOW IT WORKS

CLASSROOM INSTRUCTION

The classroom portion of work-based learning courses focus on soft skills required by employers, including:

- Basic skills in literacy, math and the workplace
- Interpersonal skills in self-management, creative thinking, critical thinking, decision-making, teamwork and problem-solving
- Workplace skills in business etiquette, communication, effectiveness, work habits, work leadership, and business writing

ONSITE EXPERIENCE

The workplace provides a real-world opportunity for students to shape interests and develop skills for their future career.

- Objectives are established between the student, teacher and worksite supervisor upon placement
- An individual training plan is developed to reflect student goals and expectations
- Periodic evaluations are completed by the supervisor with the student

CREDITS For internship and career practicum, the number of credits earned depends on the hours of classroom instruction and workplace experience (max of 4 credits). For pre-apprenticeship, one credit is earned per course (hours for classroom instruction and work experience vary). See dcte.ade.arkansas.gov for details.



TEACHER REQUIREMENTS

Work-based learning must be coordinated at the local level by at least one work-based learning coordinator who currently has a valid Arkansas standard teaching license and is endorsed with the 412 licensure code

One supervision period is required for every 25 students; for 51+ students, the work-based learning coordinator's conference / planning period may count as one of the three periods

NOTE: Pre-apprenticeship also requires a USDOL partner instructor.

GETTING YOUR 412 ENDORSEMENT

Education: Maintain a valid 7-12 teaching license or be enrolled in the non-traditional licensure program.

Endorsement:

1. Complete a membership training program designed and approved by the Division of Career and Technical Education (DCTE) under an approved model trainer.
2. Participate in training in the Arkansas Seamless System for tracking of students and hours.
3. Attend the Career Readiness/Work-Based Learning New Teacher Professional Development Workshop provided by DCTE.

NEXT STEPS

Visit dcte.ade.arkansas.gov for more details, as well as manuals and operational guides.

REACH OUT FOR ANSWERS AND ASSISTANCE:

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